



CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

*280 City Hall/Court House
15 West Kellogg Boulevard
Saint Paul, MN 55102-1681*

*Telephone: (651) 266-8900
Facsimile: (651) 266-8919*

FAX TRANSMISSION COVER MEMO

JOB OPENINGS

DATE: _____

TO: Contract Compliance Officer
DEPARTMENT OF HUMAN RIGHTS AND
EQUAL ECONOMIC OPPORTUNITY
(651) 266-8919

FROM: _____

RE: **JOB OPENING**

JOB TITLE: _____

JOB DESCRIPTION: _____

UNION POSITION: YES _____ NO _____

UNION(S): _____

HIRING DATE: _____

COMPANY CONTACT (Name, Title, Address, Telephone Number):

SALARY RANGE: _____